



Presentation of ISG implementation procedure

EUCISE2020 – Standardization Workshop

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- What is an ISG (Industry Standardization Group)
- Who can request activation of an ISG
- Which documents have to be prepared and submitted to ETSI
- Commitment to the creation of the ISG
- Building a strong proposal for an ISG and linking CISE ISG to CISE Transition Project (2019-2020)





Governance rules

- Has its own Term of Reference
- Is approved by the ETSI Director-General, in consultation with the Board
- Open to non-ETSI members, subject to the signature of an ISG agreement and to the payment of a meeting/meeting day fee (participation fee, to be decided by the founding members in consultation with the ETSI Secretariat) but have no voting rights (and therefore membership is always advisable)
- Deviations from the ETSI Technical Working Procedures (TWP) are possible, including the voting system (deviations from the weighted voting possible)
- Is created with an initial period of no more than 2 years (extension possible) and can be converted into an ETSI TC
- EC/EFTA representatives (Counsellors) can participate but without right to vote
- No EC/EFTA mandated work is possible

Outputs

- Can produce only GS (Group Specification) and GR (Group Report, informative)
- Cannot produce European Norms (ENs) as an ETSI TC (Technical Committee)





Founding members

- At least 4 ETSI members (either national public representatives or private organizations being ETSI members) can request activation of an ISG. They are called Founding Members.
- Founding members defines the governance rules of the ISG through three documents:
 - membership agreement (to be signed by ETSI members),
 - participant agreement (to be signed by non ETSI members)
 - a proposal for consultation of the ETSI DG with the ETSI Board.
- Requests of activation of an ISG is sent to the ETSI Director, who can approve the ISG after consultation with the ETSI Board

Non Founding members

- Other ETSI member can join an ISG (**SIGN Membership Agreement**) following its approval, participate with voting rights, under the rules already established in the approved Member Agreement
- Other non ETSI member can join an ISG (**SIGN Participant Agreement**) following its approval, cannot participate to voting, can contribute to technical work





Membership Agreement

- Signatory parties: ETSI Full member, ETSI Associate member, applicant to ETSI Full or Associate membership
- Content: **Intellectual Property**, ISG membership: duties and rights, Support by ETSI Secretariat, Organization and management of ISG meetings, Preparation of technical reports, Decision making, **Authorized deviations from the ETSI Technical Working Procedures**, Termination of the ISG, Liabilities, Variations, Notice, Applicable law (French)...
 - ANNEXes: Data of the signatory party, Identification of the ISG (name of the ISG, founding members, date of approval), authorized deviations, **Terms of Reference (ToR)**

Participant Agreement

- Signatory parties: ETSI Observer or a non-ETSI member organization
- Content: similar to the membership agreement plus specific annex on meeting fee
 - 200/700 euro per person per meeting day/per person per meeting.





Intellectual Property

- ETSI IPR policy is known as FRAND (Fair, Reasonable and non-discriminatory terms and conditions) and it is a well-known IPR policy in SDOs (Standards Developing Organisations). FRAND does not mean “royalty-free”.

Authorized deviations from the ETSI Technical Working Procedures

- For example: adjusted voting weights of ETSI participants, voting procedure in ISG meetings, online voting procedure, election of chairmen, ...

ANNEX - Terms of Reference (ToR)

- Technical scope
- Work Plan
- Possible collaboration with external bodies, initiatives
- ...





Founding members and participants:

- Include 7-8 ETSI Members, though a minimum of 4 ETSI members as founding members is sufficient to begin an ISG to avoid that decisions cannot be taken during ISG meetings and possible termination of the ISG is decided because of scarce activity.
- Since technical contributions mostly comes from industries, include as much industries as possible for the goodness of technical work
- Have EC (DG MARE, DG JRC) as Counsellor participating to the ISG meetings (no meeting fee, no vote, participation by right)

Legal issues and IPRs:

- Possible deviation from the ETSI Technical Working Procedures
- Verify and approve the Membership/Participant Agreement especially regarding the IPR
 - Fulfillment of FRAND policy
 - Control of IPRs in the future Governance of the CISE





ISG Terms of Reference and CISE transition project

- Provide a document with as much details as possible regarding the work plan (2 years is a short time!).
- Align standardization approach in CISE Transition Project with CISE ISG ToR

Linking with the CISE Transition Project (2019-2020)

- Obtain specific commitment of partners as ETSI member or as non ETSI member in the ISG.
 - Acting as ETSI member with voting rights
 - Option 1: Partner in CISE transition Project delegated as ETSI National Representative for the specific CISE ISG,
 - Option 2: Partner in CISE transition Project paying an extra reduced ETSI fee to be a second national representative
 - Acting as non ETSI member without voting rights
 - Technical contributions to ISG documents
 - Attending ISG meetings paying meeting fee





Evolution of the CISE ISG to an ETSI Technical Committee for CISE

